



STATE OF DELAWARE
STATE FIRE PREVENTION COMMISSION
DELAWARE FIRE SERVICE CENTER

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1463 CHESTNUT GROVE ROAD
DOVER, DELAWARE 19904

STATE FIRE PREVENTION COMMISSION

Monthly Meeting

January 15, 2019

MEMBERS PRESENT

David Roberts, Chairman
Alan Robinson, Jr., Vice Chairman
Ron Marvel
Lynn Truitt
Marvin C. Sharp – Absent
Richard T. Perillo
Joseph J. Leonetti, Sr.

ALSO PRESENT

Patricia Davis, Deputy Attorney General
Patrick Matthews, BLS Medical Director - Absent
Sherry Lambertson, Executive Assistant
David J. Truax, Investigator/Compliance Officer
Grover P. Ingle, State Fire Marshal
Robert P. Newnam, Director, State Fire School

GUESTS

Jay Jones, DVFA
Bradley Gosch, American Legion Ambulance 64
Tom Dicristofaro, DVFA
W. Mike McMichael, DSEMSA
Warren Jones, DVFA
Anthony Spiezio, DTI
Bill Betts, DVFA
Jason Capps, DSEMSA

CALL TO ORDER

Chairman Roberts called the meeting to order at 9:00 a.m.

OATH OF OFFICE

Chairman Roberts presented the swearing in for Oath of Office for newly appointed Commissioner Joseph J. Leonetti, Sr. Commissioner Leonetti has been appointed by Governor Carney as an Industry Representative from New Castle County. Commissioner Leonetti was welcomed by all.

PLEDGE OF ALLEGIANCE

REGULAR BUSINESS

APPROVAL OF DECEMBER 18, 2018 COMMISSION MEETING MINUTES

It was moved by Commissioner Truitt, and seconded by Commissioner Perillo that the minutes of the December 18, 2018 Commission meeting be approved. Motion carried by unanimous vote.

REPORT OF THE STATE FIRE MARSHAL

INFORMATIONAL ITEMS

Personnel Items

Fire Marshal Ingle reported that the vacant Administrative Officer position posting has closed. There are thirty applicants that will be reviewed for the purpose of scheduling interviews. Interviews will be scheduled as soon as Fire Marshal Ingle receives the list from DHR.

Fire Protection Specialist I Desiree McCall has completed her one year probation. She has met all of the requirements to be promoted to a Fire Protection Specialist II. Fire Marshal Ingle will move forward with the promotion through the Department of Human Resources. She has been an asset to the agency by adapting to the agency and working well with the clients.

Personnel Items cont.

The Office of State Fire Marshal presented the following employees with State Service Awards. Deputy Fire Marshal III Henry T. Alfree has completed 20 years of state service. Fire Marshal Ingle stated that Deputy Alfree has been an excellent employee and has contributed a lot to the agency. The agency has been able to count on him day in and day out.

Fire Protection Specialist II Jefferson L. Cerri has completed 5 years of state service. Fire Marshal Ingle stated that he is an asset to the agency presenting himself as a professional and working well with the agency clients. He meets his deadlines and performs his job well.

Fire Protection Specialist II William C. Kelly has completed 5 years of state service. Fire Marshal Ingle stated that Mr. Kelly has 3 years of state service with the Office of State Fire Marshal. He is also a great asset to the agency. He works well with the clients and is eager to complete projects as they are given to him.

It was moved by Commissioner Truitt, seconded by Commissioner Perillo to send them letters of congratulatory. Motion carried by a unanimous vote.

Deputy Fire Marshal II Michael Pfaffenhauser was scheduled to attend the National Fire Academy for the ATF Advanced Arson training. The Fire Academy is currently closed due to the partial governmental shut down. These classes have been postponed and will be scheduled at a later date. On January 14, 2019 while conducting an inspection in the Lewes area, he slipped on ice and received a shoulder injury. He will be out for approximately 3 – 4 weeks.

2018 Fire Fatalities

Fire Marshal Ingle reported that there were eleven fire fatalities in 2018. Eight of these fatalities did not have a working smoke alarms.

DTI – Program Update/Computer Updates/Office 365/Dover Router/Agency Presentation

Fire Marshal Ingle reported that they continue to work on several projects with DTI. The remaining laptops that need to be deployed are for the Sussex County Division.

The sixty-five desktop computers have not yet been deployed. This deployment should start next week and will take approximately 3 weeks to complete.

DTI – Program Update/Computer Updates/Office 365/Dover Router/Agency Presentation cont.

They are still working through issues with the new incident reporting system.

The Office 365 project is ongoing. At this point it should not cost the agency anything.

DFIRS Incidents Received

TOTAL STATE PARTICIPATION IN COMPLIANCE			
77 %			
DELINQUENT DEPARTMENTS			
New Castle County			
Cranston Heights		September – November	
Holloway Terrace		November	
Minquadale		August – November	
Belvedere		October – November	
Kent County			
Bowers		January – November	
Cheswold		July – November	
Clayton		September – November	
Dover		November	
Frederica		November	
Hartly		October – November	
Leipsic		November	
Sussex County			
Georgetown		November	
Memorial		November	
Roxana		February – August and October - November	
OVERDUE REPORTS BY DAYS			
30 Days	60 Days	90 Days	90+ Days
6	2	2	4

Source: DFIRS Incidents received as of 1/07/19.

Fire Update

Fire Marshal Ingle reported on a fire injury that took place in the Laurel district. The incident occurred in Laurel's district on January 13, 2019 at approximately 2:00 p.m. It was dispatched as a residential structure fire in the 200 Block of W. Tenth Street. There was smoke showing upon arrival. There was a 75 year old victim that received burns to 56% of her body. She was treated and transferred to Crozier Burn Center where she remains in critical condition.

On December 23, 2018, Millsboro Fire Company was alerted at approximately 7:00 p.m. to a mobile home fire at the 700 Block of 8th Avenue in Mary Manor. The fire was on the outside and as a result of discarded fireplace ashes. Individuals were able to exit the structure without injury. The Red Cross was assisting 3 adults and 1 child with relocation and housing.

On December 24, 2018, Millsboro Fire Company was alerted in the evening to a fire at Patrician Boulevard, Limestone Terrace Apartments. A small fire was set in the hallway and the incident was brought under control. This incident remains under investigation.

On December 25, 2018, Cranston Heights Fire Company was alerted to the 2500 Block of Gardet Lane. There was smoke showing from the second floor upon arrival. There was damage in excess of \$10,000 and the fire remains under investigation.

On December 27, 2018, Holloway Terrace Fire Company was alerted to a house fire in the 500 Block of West Avenue at approximately 9:30 a.m. There was a fire in the garage that was determined to be intentionally set. Some damage spread to the house, but for the most part it remained in the garage area. This incident remains under investigation.

On December 27, 2018, Clayton Fire Company was alerted to a barn fire at the 1600 Block of Harvey Stouton Road at approximately 3:00 a.m. The barn was heavily involved upon their arrival. There was some animal loss of life due to the fire. The fire has been determined to be accidental where a heat lamp was being used inside of the barn and it ignited hay and some other combustibles.

December 28, 2018, Hockessin Fire Company was alerted to a house fire at the 200 Block of Lewis Lane in Del Terror. The fire was quickly extinguished and remains under investigation.

December 31, 2018, Cheswold Fire Company was alerted to a church fire at the 5000 Block of W. Denny's Road at approximately 1:00 a.m. There was heavy fire upon arrival and a wall collapsed on three firefighters during the event.

Fire Update

The three firefighters were taken to Kent General Hospital where they were later released in good condition. This incident remains under investigation as an arson fire through the Office of State Fire Marshal and Bureau of Alcohol, Tobacco and Firearms.

January 5, 2019, Christiana Fire Company was alerted by the police to standby at the 100 Block of Freedom Trail at approximately 11:00 p.m. There was a burglary taking place in a dwelling with a smell of gas in the area. The suspects poured gasoline into the structure, but were confronted by the occupants before they ignited the flame. The burglars fled the scene and it remains under investigation. This could have been a severe fire that cost people their lives.

January 10, 2019, Greenwood Fire Company was alerted to a barn fire on Country Lane that was involved upon arrival. One firefighter received second degree burns to his lower leg.

State Fire Prevention Awards

Fire Marshal Ingle stated that he was honored to be the Master of Ceremonies for the State Fire Prevention Awards in Cheswold on January 6, 2019. He commented that the event went very well. It makes more of difference than some would realize due to the size of the event. Working with some of the schools and their cooperation make this event successful. Numerous teachers commented on the success of the program and what it means to not only them, but the students that come back year after year showing the difference that it makes.

REPORT OF THE STATE FIRE SCHOOL DIRECTOR

Director

- Protocols – status report
 - 1430 completed the course, 44 students failed twice
 - Classes scheduled January 12 and 20th
 - 196 EMTs did not complete the Protocol update (191 – 12/31/16)
 - 1618 Current Delaware EMTs - 779 scheduled for re-cert March 31st
- Received (3) Manikin (Gumard) Simulators “Hal” includes Arm/Leg Amputation simulators
 - One each EMT classroom Divisions and one for Ambulance Simulator
- Joint Finance Hearing – February 11, 11:00 a.m.
 - Personnel Funding 75K, EMT Training Funding 50K, Equipment Funding 25K.

Staff Activities

- AFG Grant reviews – rescheduled for 2/4 to 3/1 pending government shut down – Senior Instructor Gajdos
- Conference in Charlotte NC – Senior Instructor Wilson
- Pro Board Conference – Dallas 01/16-19 – Senior Instructor's Lowe and Miller

Programs/Courses

Figures in red are reference to last year's comparison of class attendance.

- Current Month
 - Fire Ground Size-up – 25 students (21)
 - ICS 300 – 15 students (16)
 - NFA – Fire Chief I – 12 students (10)
 - Officer Seminar - 6 students (38)
 - EVO – Kent – 32 students (weekday) (26)
 - Fire Officer II – blended class – 21 students (10)
 - Fire Inspector II – cancelled
- New Castle Recruit Class – scheduled to begin 2/06/18 – 8 students (SC class -1 student)
- Additions – Revisions
 - Staff conducting review of Course Lesson Folders

EMS

- Current Month
 - CEU programs – 3 scheduled (8)
 - Ambulance Simulation – first use EMT class at DAFB
 - EMT classes – NCD, 27 students – KCD, 25 students – SCD, 19 students – U of Del, 27 students – DAFB 10 students
 - Full Protocol classes – 12th, 1 students - 20th 1 students
 - EMT Reciprocity – 5 students
 - EMR classes – NCD, 1 student – KCD, 7 students – SCD, 7 students
 - EMT Refresher – NCD 10 students (29), KCD 11 (16) students, SCD, 12 students (6)
 - EMT Refresher – 27 students (Kent weekday)

Public Education and Injury Prevention - Activity Report

- Current Month
 - Fire Safety Programs – (1)
 - Fire Safety Displays – 5 Christmas Parades (1)
 - Injury Prevention Programs – 1

Maintenance – Building and Grounds

- A/C unit installed in the wood shop (relocated from the Staff Office area)
- Routine winter maintenance – Air Compressors, filters, SCBA service, Ovens/Stoves
- Fire Safety Trailer – roof leak
- Roof leak in the Injury Prevention storeroom area – facilities working on the Issue.
- HVAC project has been approved for the dining hall, cafeteria and kitchen. All of these areas will be completed by the end of April.
- The Bathroom project is being priced out.
- The Roof project will begin bidding next week.
- The Fire School engine has been serviced.
- Security Cameras are being installed in New Castle and Sussex County Divisions.

Financial

- Past Due Billings
 - 30 days – 1,135.00
 - 60 days – 23,920.00
 - 90 days – 1,232.50
 - 120 days – 4,460.00
 - 20678 Tuition Fund – 601,734.00
 - Accounts receivable – 37,198.00
 - Revenue Comparison
 - Tuition – 2017 – 112,091.37, 2018 – 69,064.82
- Special Funds Summary – The Special Funds Summary report was submitted to the Commissioners for review.
- Expenditure Report – The Expenditure report was submitted to the Commissioners for review.

REPORT OF THE INVESTIGATOR/COMPLIANCE OFFICER

6 Annual Ambulance Unit Inspections
0 New Unit Inspections
4 Complaints Received
3 Arrest Notifications were received.
1 New Investigations

Mr. Truax presented Case No. 1827 for closure. After a thorough review, the BLS Medical Director made a decision to dismiss this case. Dr. Matthews reviewed this case and required remedial training in the area of patient refusal. It was moved by Commissioner Truitt, seconded by Commissioner Perillo to close Case No. 1827. Motion carried by a unanimous vote.

REGULAR BUSINESS

ACTION ITEMS

Review Quarterly Scratch Report

It was moved by Commissioner Truitt, seconded by Commissioner Truitt, seconded by Commissioner Perillo to table the Quarterly Scratch Report until February. Motion carried by a unanimous vote.

Appoint/Reappoint Audit Compliance Committee

It was moved by Vice Chairman Robinson, seconded by Commissioner Truitt to reappoint the committee members of the Fire Prevention Commission Audit Compliance Committee. Ron O'Neal, Art Ricker and John Smith have done an outstanding job working on this committee on behalf of the Commission. Motion carried by a unanimous vote.

Volunteer Ambulance Company Fund – Distribution Approval

It was moved by Commissioner Perillo, seconded by Commissioner Truitt to approve the distribution of the July 1, 2018 – December 31, 2018 Ambulance Fund. Motion carried by a unanimous vote.

NEW BUSINESS

Commission Terms

Chairman Roberts has been working with the Governor's Office during the recent appointment process. They have discussed the possibility of updating commissioner terms from 2 – six year terms to 3 – four year terms. The Commission agreed that it is a good opportunity to discuss this update.

GENERAL INFORMATION

None.

CORRESPONDENCE

Delaware BLS Provider Correspondence

Chairman Roberts reported that a letter will be distributed to each Delaware EMT as a reminder of the "Patient Refusal" protocol.

MISCELLANEOUS INFORMATION

None

REPORT OF THE COMMISSIONERS

Commissioner Ron Marvel

Commissioner Marvel reported that he attended the Monthly Fire Prevention Commission Meeting, Reception for Marvin Sharp, Fire Safety Awards in Cheswold, New Castle County Meeting in Minquadale, and DEMA Meeting.

DATE OF NEXT MEETING

February 19, 2019 – 9:00 AM
Commission Chamber
Delaware Fire Service Center
1463 Chestnut Grove Road
Dover, DE 19904

ADJOURNMENT

It was moved by Commissioner Perillo, and seconded by Commissioner Truitt that the meeting be adjourned. Motion carried by a unanimous vote. The meeting was adjourned at 9:47 a.m.

Respectfully submitted,

Sherry R. Lambertson

Sherry R. Lambertson
Executive Specialist

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